

OCKER HILL ACADEMY

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Ocker Hill Academy



July 26

Dear Parent/Carer

Re: Frank Chapman Centre, Bewdley.

This is Sandwell's own centre and has a long history of residential experience (you may have been there yourself!)

The residential experience for our **Year 6** (current Y5) will take place between **Monday, 2nd November and Friday, 6th November 2026** (4 nights); this is in support of our teaching programmes. The course will include lots of fun, new learning experiences and the opportunity to develop personal and social skills. It will greatly enhance your child's academy education through an organised programme of quality, active outdoor learning in science, geography, history and group challenges. A detailed programme will be arranged by academy and Frank Chapman staff, and shared with pupils and parents prior to the course.

The children will be accompanied by male and female academy staff and the course is well supported by appropriately qualified and experienced Centre staff.

If any children have special dietary requirements, then please contact the academy so we can work with you regarding the menu.

The cost to you for this residential experience will be £298.00 (£149.00 if you are entitled to free school meals). There will be an additional £15.00 cost for transport, taking the total cost to £313.00 (£164.00 for free school meals)

ALL PAYMENTS ARE TO BE MADE VIA THE WEDUC APP.

A non-refundable deposit of £20.00 is required to secure a place for your child – this is now available to pay on weduc. Once the deposit has been received then a payment option will be set up. (the deposit will be deducted from the amount owed)



INVESTOR IN PEOPLE

• Principal: Mr J Farmer •



Full payment needs to be made by Friday 30th October – this charge is **not voluntary** and is for board and lodging only.

Please note – All previous residential and trip payments must be cleared to allow children to take part.

Should you wish your child to participate in this experience **please make the £20 non-refundable deposit as soon as possible.**

Due to the Frank Chapman Centre needing paperwork UNFORTUNATLY NO ONE CAN BE ADDED AFTER 30TH SEPTEMBER SO ALL DEPOSITS MUST BE PAID BEFORE THIS DATE

The academy considers visits to residential centres to be a valuable educational experience for children. Such visits encourage the development of a variety of personal, social and curricular skills. We hope that the commitment of the academy will be matched by the support of the parents, and ask you to note the following:

1. The academy reserves the right to cancel the proposed visit should there be insufficient uptake by pupils
2. Refunds will only be given in the event of:
 - Cancellation of the visit by the academy or residential centre; or
 - If a child cannot attend due to illness (certified by a doctor's note) or bereavement. In such cases the academy should be notified as soon as possible so that an insurance claim can be submitted.
3. Insurance
 - The policy is taken out by the local authority with 'ACE Europe'.
 - The policy has sections covering:

personal accident/death	permanent disability
rescue	personal effects
money	personal liability
cancellation/curtailment	medical expenses
 - There is an excess of £15.00 on each claim.
 - The section on cancellation and curtailment **covers:**
 - a. Forced withdrawal before the trip due to an accidental occurrence
 - b. Cutting short the visit because of:
 - i) death, injury or illness of the pupil, a close friend or close relative

- ii) requirement to return home following burglary, serious fire, storm or flood damage at the pupil's home.

- The section on cancellation and curtailment **excludes**:

- a. persons travelling against doctor's advice
 - b. any change of mind (**NO REFUND WILL BE GIVEN IF A PUPIL SIMPLY DECIDES THAT THEY NO LONGER WISH TO ATTEND THE VISIT**).
4. In the unlikely event of a pupil being withdrawn before the visit or having to be sent home during the visit because of unacceptable behaviour, no refund of money will be made, and this eventuality is not covered by insurance.

Should you have any questions regarding this matter please do not hesitate to contact the academy office.

Yours sincerely

Mrs Smith